

Payroll checks

1. Take this completed form to your employer's payroll department.
2. Attach a *voided* check so your employer can confirm your account and routing/transit number.
3. Your done! Your employer does the rest!

### DIRECT DEPOSIT APPLICATION

Take this completed form to your employer's payroll department to request direct deposit of your payroll check.

\_\_\_\_\_  
Customer Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**Please have my payroll check automatically deposited into the following account:**

\_\_\_\_\_  
Checking  
Savings

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Bank's Routing Number

I authorize \_\_\_\_\_

*Name of Business*

and Texas National Bank, N.A. to automatically deposit my payroll check into my account listed above. (This includes authorization to correct any entries made in error). This authorization will remain in effect until I give written notice to cancel it.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

**ATTACH VOIDED CHECK**

### WHY DIRECT DEPOSIT?

**It's convenient and it saves time.**

- \* Your check is automatically deposited into your account.
- \* It eliminates a trip to the bank.
- \* Your money is available in your account on payday.

**It's safe and secure.**

- \* No more lost or misplaced checks.
- \* Confirm your deposit in two ways: by phone or looking at account details online.